

FRASER RIVER VALLEY HOUSING PARTNERSHIP

Regular Meeting

Monday, November 27th, 2023

Winter Park Council Chambers
3:00 pm



Join Zoom Meeting: <https://zoom.us/j/94715357079>

Meeting ID: 947 1535 7079

One tap mobile: +17193594580,,94715357079# US

Agenda

1. Meeting Call to Order
2. Consent Agenda
 - a. Approving meeting minutes from the November 13th Regular Meeting
3. Public Comment
4. Discussion Items
 - a. Realtor RFP Review
[Link to Real Estate RFP submissions](#)
 - b. Development RFP proposals
[Link to November 20 Developer RFP submissions](#)
 - c. FRVHP Strategic Plan Review
[Link to Strategic Action Plan](#)
 - d. Housing Strategy Meeting
 - e. Metrics for Executive Director
5. Working Group Updates
6. Action Items
 - a. Motion to issue Developer RFP due December 29.
 - b. Motion to select Realtor Services Provider.
7. Other Items for Discussion
8. Adjourn

MEETING MINUTES

DATE: Monday, November 13, 2023 at 3:00pm
MEETING: Fraser River Valley Housing Partnership Board,
Regular Meeting
LOCATION: Winter Park Council Chambers & Zoom
PRESENT: Skylar Marshall, Sandra Scanlon, Michael
Johnson, and Al Furlone.
Present on Zoom: Deb Brynoff, Ken Jensen, and Robyn
Wilson



OTHERS PRESENT: Rob Clemens, Alisha Janes, Sarah Catanzarite (zoom), Michael Brack (zoom)

1. Meeting Called to Order at 3:01pm
Roll Call: Skylar Marshall, Sandra Scanlon, Al Furlone, and Mike Johnson attended in person. Deb Brynoff, Robyn Wilson and Ken Jensen attended via zoom.
2. Consent Agenda
Michael Johnson moved, Skylar Marshall seconded. Motion unanimously approved for meeting minutes from October 23, 2023.
3. Public Comment
No public comment was made
4. Discussion Items
 - a. Financial Report was presented by Rob Clemens
 - b. Budget Draft presented by Rob Clemens
 - c. Communication and Marketing strategy discussed
 - d. Developer Proposal discussed
 - e. Realtor Proposal - Rob Clemens recused himself from the selection process. Sandra Scanlon will review and present to the Board.
5. Working Group Updates
Alisha Janes from the Town of Winter Park discussed the Hideaway Junction Open House taking place on November 29, 2023 from 6:30-7:30pm.
6. Executive Session pursuant to C.R.S. 24-6-402(4)(a) to discuss property acquisition
Motion to enter Executive session by Michael Johnson, seconded by Sandra Scanlon.
Roll call vote was unanimously in favor.
Entered Executive Session at 4:24pm
Exited Executive Session at 5:10pm

7. Action Items

No actions were taken

8. Other Items for Discussion

No other items were discussed.

9. Meeting adjourned at 5:11pm.



November 27, 2022 Packet

Due to large file size, links to the materials are below:

[Link to Real Estate RFP submissions](#)

[Link to November 20 Developer RFP submissions](#)

[FRVHP Strategic Action Plan](#)

Board Briefing



Subject: Real Estate Proposals

Discussion lead: Sandra Scanlon

Recused from discussion: Skylar Marshall and Rob Clemens

The comparison is not as straightforward as I had hoped.

One proposer is a single agent not local, and the other is a team of agents from a large local firm.

The single agent proposer answered all the requested items in the RFP, the larger local firm did not answer the requested item of fee structure and their response to approach was weak.

Some pros & cons:

Pros for Michelle Moran - she is also a CPA, involved somewhat in the local community, understands the affordable/workforce housing issue, giving us a discounted fee structure, single agent means we get all attention from one person

Cons for Michelle Moran - single agent, however she may be able to reach back to her RE/MAX firm for support, does not live locally, perceived lack of connection to real estate pulse in area because she doesn't live here

Pros for Real Estate of Winter Park - local firm with local agents, team approach, extensive community involvement, very connected to real estate pulse in the area, understands the affordable/workforce housing issue

Cons for Real Estate of Winter Park - perceived conflict for Skylar Marshall FRVHP Board member, team approach might be disjointed (who would be our lead point of contact?), unsure of fee structure