

## **FRASER RIVER VALLEY HOUSING PARTNERSHIP**

### **Workshop**

Monday, August 8, 2022

Winter Park Town Hall

4:00 pm



### **Agenda**

#### **1. Meeting Call to Order**

- a. Pledge of Allegiance
- b. Roll Call of Board Members

#### **2. Public Comment**

#### **3. Action Items**

- a. Nominations for President
- b. Election of President
- c. Nominations for Vice-President
- d. Election of Vice-President
- e. Nominations for Secretary
- f. Election of Secretary
- g. Nominations for Treasurer
- h. Election of Treasurer
- i. Resolution 2: Adopting, bylaws of the Fraser River Valley Housing Partnership
- j. Resolution 3, Establishing a public place for the posting of meeting notices as required by the Colorado open meetings law
- k. Resolution 4, Adopting housing authority regular board meetings and workshop times for 2022
- l. Resolution 5, Certifying random drawing to determine initial terms for appointed board directors



**TO** The Fraser River Valley Housing Partnership Board  
**FROM** Alisha Janes, Winter Park Assistant Town Manager  
**CC** Regional Housing Authority Working Group  
**DATE** August 5, 2022  
**RE** Election of Board Officers

**Background**

The intergovernmental agreement forming the Fraser River Valley Housing Partnership calls for the following officers to be elected from among the board: President, Vice-President, Secretary, and Treasurer. Officers are elected by a majority vote of the board. The working group will continue to provide assistance to the Secretary and Treasurer to generate meeting minutes and financial reports. Officers serve annual terms.

**Process**

The agenda includes action items for nominating candidates for each office and then conducting an election. The working group will have anonymous ballots available should the board wish to proceed in that manner for any election with multiple candidates nominated for an office.



**TO** The Fraser River Valley Housing Partnership Board  
**FROM** Alisha Janes, Winter Park Assistant Town Manager  
**CC** Regional Housing Authority Working Group  
**DATE** August 5, 2022  
**RE** Adopting Bylaws for the Fraser River Valley Housing Partnership

**Background**

A Working Group composed of Town Managers, Assistant Managers, and the County Manager and Housing Authority Director was originally designated through a memorandum of understanding (MOU) approved by the Towns of Fraser and Winter Park in October of 2021 and amended to include Grand County and the Town of Granby in January 2022. The MOU also called for a financial contribution from all the participating member governments to provide for an initial scope of work also outlined in the MOU. The working group in alignment with the scope of work engaged Legal Counsel through Holland and Hart for the drafting of an intergovernmental agreement. Holland and Hart provided a draft set of bylaws in conjunction with the draft intergovernmental agreement.

The draft bylaws were reviewed by members of the working group alongside the draft intergovernmental agreement in early spring 2022. Additionally, sections that are duplicated from the Intergovernmental Agreement have been reviewed by legal counsel from the participating member governments. Edits that were made to the Intergovernmental Agreement throughout the adoption process were also included in the draft bylaws.

**Analysis**

Adopted bylaws will be included with formation documents in filing the newly formed multijurisdictional housing authority with the state Department of Local Affairs. Adopting bylaws is best practice for governments and quasi-governments to memorialize procedures and practices.

Changes to bylaw sections that are included in the Intergovernmental Agreement would require an amendment to the intergovernmental agreement to be approved by all four of the participating member governments. The Housing Partnership board can add or amend

sections not specifically governed by the intergovernmental agreement. Future amendments or additions can be made through Board Resolutions.

Both the bylaws and intergovernmental agreement are attached for review.

**Recommendation**

The working group recommends adoption of the bylaws.

Should the Board wish to approve the resolution the following motion should be made:

I move to approve resolution 2, adopting bylaws of the Fraser River Valley Housing Partnership.

Should the Board wish to deny the resolution, the following motion should be made:

I move to deny resolution 2, adopting bylaws of the Fraser River Valley Housing Partnership.

Should you have any questions or need additional information regarding this matter, please contact me.

FRASER RIVER VALLEY  
HOUSING PARTNERSHIP

RESOLUTION NO. 2  
SERIES OF 2022

A RESOLUTION ADOPTING BYLAWS OF THE FRASER RIVER VALLEY HOUSING  
PARTNERSHIP

WHEREAS, The Fraser River Valley Housing Partnership, a Multijurisdictional Housing Authority was formed as a political subdivision and public corporation of the State of Colorado by the Town of Winter Park, the Town of Fraser, the Town of Granby and Grand County, Colorado pursuant to § 29-1-204.5 C.R.S. and upon execution of an Intergovernmental Agreement Establishing the Fraser River Valley Housing Partnership (hereinafter the “Intergovernmental Agreement”) signed April 20, 2022;

WHEREAS, The Housing Authority’s purpose is to foster low and moderate income and affordable housing within its jurisdiction;

WHEREAS, As a multijurisdictional housing authority, the Housing Authority is governed by § 29-1-204.5 of the Colorado Revised Statute, the above-mentioned Intergovernmental Agreement, and actions of the Housing Authority’s Board of Directors;

WHEREAS, pursuant to § 29-1-204.5 C.R.S. the Board is authorized to make bylaws and regulations if not inconsistent with § 29-1-204.5 C.R.S. and the Intergovernmental Agreement, to carry into effect the powers and purposes of the Authority;

WHEREAS, the Authority is interested in adopting bylaws as set forth in Exhibit A attached hereto to memorialize Authority procedures and powers.

NOW THEREFORE, BE IT RESOLVED by the Fraser River Valley Housing Partnership board of directors as follows:

1. Adoption of Bylaws. In accordance with § 29-1-204.5 C.R.S., the Board hereby approves and adopts the Bylaws of Fraser River Valley Housing Partnership (the “Bylaws”), attached to this Resolution as Exhibit A, together with non-substantive changes and amendments as may be approved by both the Board President and Authority Counsel.

APPROVED AND PASSED this 8<sup>th</sup> day of August, 2022 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

FRASER RIVER VALLEY HOUSING  
PARTNERSHIP

\_\_\_\_\_  
[ \_\_\_\_\_ ], President

\_\_\_\_\_  
[ \_\_\_\_\_ ], Secretary

**BY-LAWS**  
**Of**  
**The Fraser River Valley Housing Partnership,**  
**A Multijurisdictional Housing Authority**  
(August 2022)

**ARTICLE I – THE HOUSING AUTHORITY**

Section 1. **Establishment.** The Fraser River Valley Housing Partnership, a Multijurisdictional Housing Authority (hereinafter the “Housing Authority”) was formed as a political subdivision and public corporation of the State of Colorado by the Town of Winter Park, the Town of Fraser, the Town of Granby and Grand County, Colorado pursuant to § 29-1-204.5 C.R.S. and upon execution of an Intergovernmental Agreement Establishing the Fraser River Valley Housing Partnership (hereinafter the “Intergovernmental Agreement”) signed April 20, 2022.

Section 2. **Purpose.** The Housing Authority’s purpose is to foster low and moderate income and affordable housing within its jurisdiction.

Section 3. **Governing Requirements.** As a multijurisdictional housing authority, the Housing Authority is governed by § 29-1-204.5 of the Colorado Revised Statute, the above-mentioned Intergovernmental Agreement, and actions of the Housing Authority’s Board of Directors (hereinafter “The Board”).

Section 4. **Offices.** The Housing Authority’s offices shall be at such places in Grand County, as the Housing Authority’s Board shall designate from time to time by resolution.

Section 5. **Seal.** A seal of the Housing Authority shall be adopted by the Housing Authority Board.

**ARTICLE II – MEMBERS AND BOUNDARIES**

Section 1. **Members.** Initial and current Members of the Housing Authority are: The Town of Winter Park, the Town of Fraser, the Town of Granby and Grand County, Colorado.

Section 2. **Boundaries.** The boundaries of the Authority shall be the Fraser Valley Metro Recreation District Boundary and the Municipal Boundaries of the Town of Granby, which boundaries are depicted on the map attached hereto as Exhibit A, unless said boundaries are modified by the Housing Authority Board.

**ARTICLE III – BOARD OF DIRECTORS**

Section 1. **Powers.** The Housing Authority Board of Directors is vested authority to govern the Housing Authority. The powers of the Board and its Board Members are those provided by formal action of the Board, these By-laws, the Intergovernmental Agreement and State statute.

The Board shall exercise general supervision over the affairs of the Housing Authority, authorize audits, enter into contracts and from time to time delegate that contracting authority. The Board shall employ such persons as it may deem necessary and may direct Officers and employees to carry out the work and activity of the Housing Authority.

Section 2. **Board Membership.** Each of the Parties shall appoint one member to the Board (each, an “**Appointed Director**”), who may be an elected official of the appointing Party, or other designated representative. The Board of Directors so appointed shall select and appoint by majority vote, three additional members at large (each, an “**At-Large Director**”). All Directors must be residents of Grand County, Colorado and shall have reached the age of 18 years on the effective date of their appointment.

Section 3. **Term of Office.** Each Appointed Director shall serve a four-year term expiring on January 31 following each year of a Presidential General Election, provided, however, that two initial Appointed Directors drawn at random will serve an initial two year-term in order to offset Appointed Director turn-over. Appointed Directors shall serve a maximum of three, four-year terms, except for Appointed Directors serving an initial two-year term, which Appointed Directors will be allowed to serve three additional four-year terms expiring on January 31 following each mid-term general election. Each At-Large Director shall serve a three-year term commencing on January 31 following each election held on the first Tuesday in November in each odd numbered year. At-Large Directors shall serve a maximum of four three-year terms

Section 4. **Vacancies.** Vacancies other than by reason of expiration of terms shall be filled for the unexpired term by the original appointing entity for the vacant position.

Section 5. **Removal.** Either upon a recommendation of the Board or its own initiative, a Board Member may be removed by the appointing Member Jurisdiction for violating statutes, the Intergovernmental Agreement or a violation of any written Standards of Conduct established by the Housing Authority Board.

Section 6. **Meetings.** The Board shall meet in a regular session at a time and place regularly set pursuant to a public announcement. The Board may make exceptions to that schedule as well as hold more regular special meetings upon posting a notice at its Offices.

Section 7. **Quorum.** For purposes of Board meetings, a majority of the directors shall constitute a quorum and a majority of those present shall be necessary for any action taken by the Board. Action may be taken only if a quorum has been maintained. In the absence of a quorum, a majority of the Board Members present may adjourn or recess the meeting from time to time until a quorum is had. Members may participate in meetings telephonically by conference telephone call and such participation shall count for purposes of establishing and maintaining a quorum.

Section 8. **Voting.** . Each member of the Board shall have one vote on matters brought before the Board.. A majority of the directors shall constitute a quorum and a majority of those present shall be necessary for any action taken by the Board. Notwithstanding the foregoing, or any other provision herein to the contrary, the following actions shall require the approval of two-thirds of the full Board of Directors: (i) condemnation of property for public use; (ii) proposal of ballot initiatives; (iii) the removal of a director under Section 3.1d herein; (iv) appointing an

Executive Director under Section 3.1d herein; (v) approving intergovernmental agreements; and (vi) termination of the Authority. Meetings of the Board of Directors shall be open to the public and conducted in accordance with the C.R.S. 24-6-401 et seq.

Section 9. **Compensation.** Board Members may not receive compensation for performing their Housing Authority duties. Board Members, however, may be reimbursed for documented, actual and reasonable expenses incurred in connection with performing their duties.

Section 10. **Notice.** For purposes of providing official Notice to Board Members, such as in the case of calling a special meeting, a written notice may be (1) mailed, (2) express delivered by a national express delivery service or (3) if authorized in writing by the Board Member, e-mailed with evidence maintained of effective delivery to the designated e-mail site. Notice shall be given to each Board Member of the place, date, and hour, and in the case of special meetings the purpose, of every meeting of the Board. Such Notices if mailed must be sent no more than 30 days and no less than 3 days prior to the meeting and if delivered by express service or e-mailed then no more than 30 days and no less than 2 days prior to the meeting. Meeting Notices shall also be publicly posted at Housing Authority Offices no more than 30 days and no less than 2 days prior to the meeting.

Section 11. **Officers.** The Board shall include the following officers with the following powers and responsibilities as well as those other duties that from time to time may be delegated to them by Board resolutions.

- The President – who shall preside at all meetings of the Board of Directors. They may sign, with the Secretary deeds, mortgages, bonds, contracts, or other instruments that the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the Housing Authority, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.
- Vice-President – who shall, in the absence of the President or in the event of the death, inability or refusal to act, perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President shall perform such other duties as from time to time may be assigned by the Board of Directors.
- Secretary – who shall: (a) keep the minutes of the proceedings of the Board of Directors; (b) see that all notices are duly given in accordance with the provisions of the C.R.S. 24-6-401 et seq. and this Agreement or as otherwise provided by law; (c) sign with the President; (d) in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned by the Board of Directors.
- Treasurer – who shall be the financial officer for the Housing Authority and shall: (a) coordinate with the department of revenue regarding the collection of sales and use tax authorized pursuant to paragraph (f.1) of subsection (3) of C.R.S. § 29-1-204.5; (b) have charge and custody of and be responsible for all funds of the Housing Authority; (c) receive



and give receipts for moneys due and payable to the Housing Authority from any source whatsoever, and deposit all such moneys in the name of the Housing Authority in such banks, trust companies or other depositories as designated by the Board of Directors; and (d) in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned by the Board of Directors. All checks written from a Housing Authority bank account over \$10,000 shall require the signature of the Treasurer and a single member of the Board of Directors or, in the absence of the Treasurer the signature of two members of the Board of Directors.

All Officers shall be elected by a majority vote of the Board of Directors. Officers shall serve annual terms.

Section 12. **Committees.** The Board may from time to time, as it determines the need, establish committees of the Board.

Section 13. **Indemnification.** The Board may by written policy or other action exercise the power to indemnify any of its Members, Housing Authority Officers, employees and representatives, whether current or former, in connection with the defense of any action, suit or proceeding relating to their performance of their Housing Authority duties

#### **ARTICLE IV – COMMITTEES**

The Board of Directors may create such committees as it deems necessary or appropriate in order to carry out the affairs of the Housing Authority. Committees shall consist of Committee Members who are skilled in a variety of fields that relate or contribute to housing and the activities of the Housing Authority. Committee Members shall contribute their advice and guidance through Committee Meetings as well as individually when called upon by the Board or Housing Authority staff.

#### **ARTICLE V – PERSONNEL**

**Executive Director.** The Housing Authority Board may hire as an employee, or through a service contract, an Executive Director to act as its chief operating officer. When an Executive Director is hired administration of The Executive Director shall be the chief executive officer of the Housing Authority, shall supervise the activities of the Housing Authority, shall see that all policies, directions, and orders of the Board are carried out and shall, under the supervision of the Board, have such other authority, powers and duties as may be prescribed by the Board. The Executive Director shall be appointed by a two-thirds vote of the full Board of Directors, shall report to the Board of Directors, and shall have his or her salary and compensation set by the Board. In consultation with the Board, the Executive Director shall have the authority to hire and direct additional staff members pursuant to the budget adopted by the Board and shall also have control over discipline and termination of those staff members.

**CERTIFICATION**

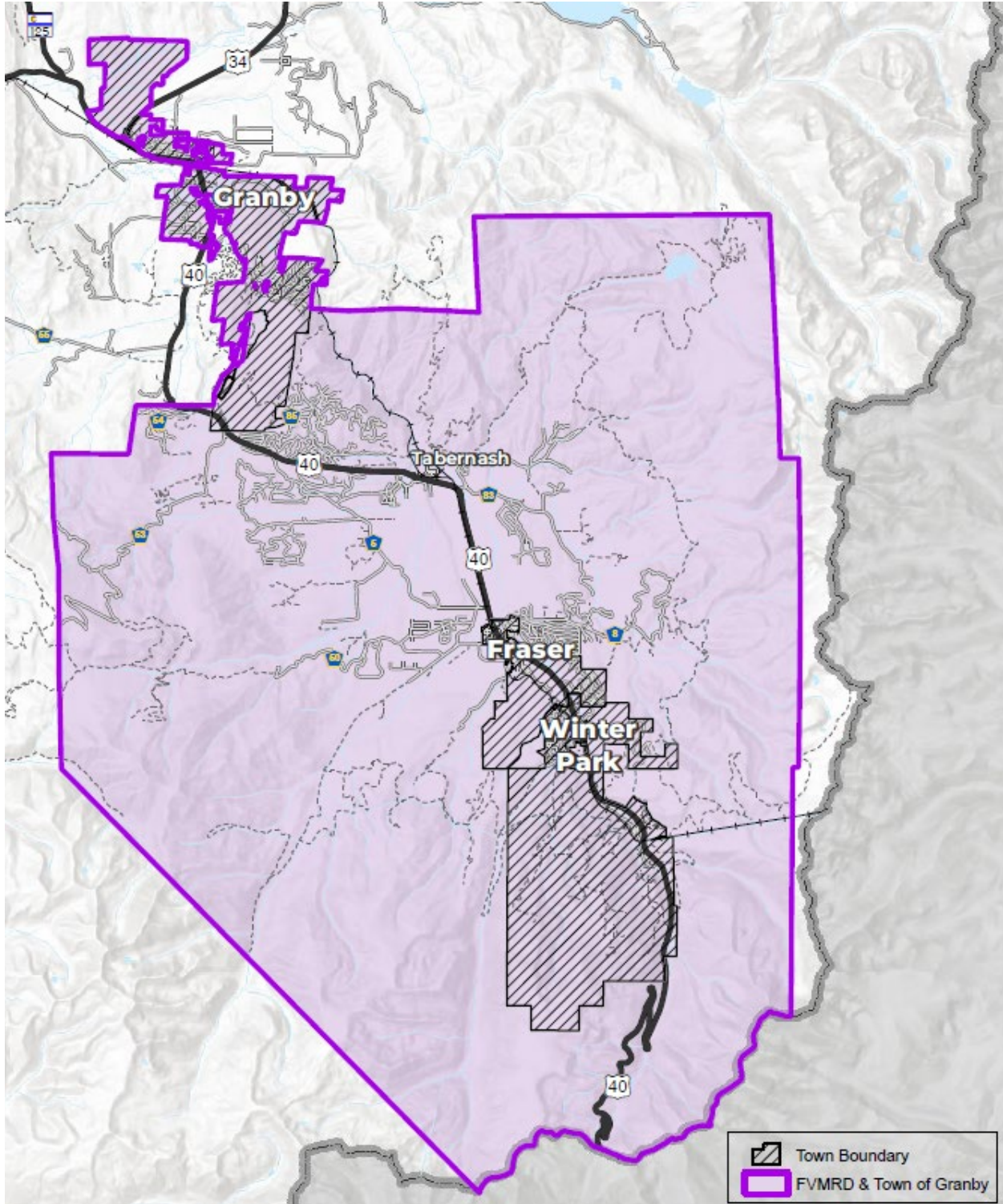
The undersigned hereby certify that these Bylaws were adopted by the Board of Directors of the Housing Authority at its meeting held on August 8, 2022.

\_\_\_\_\_  
[ ], President

\_\_\_\_\_  
[ ], Secretary

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**EXHIBIT A**  
Map of Boundaries of Fraser River Valley Housing Partnership  
[Attached]



**INTERGOVERNMENTAL AGREEMENT  
ESTABLISHING THE  
FRASER RIVER VALLEY HOUSING PARTNERSHIP**

**THIS INTERGOVERNMENTAL AGREEMENT** is entered into as of the Effective Date defined below by and among the TOWN OF WINTER PARK, whose address is 50 Vazquez Road, Winter Park, CO 80482 (“**Winter Park** ”); the TOWN OF FRASER, whose address is 153 Fraser Avenue, Fraser, CO, 80442 (“**Fraser**”);the TOWN OF GRANBY, whose address is Zero, Jasper Avenue, Granby CO, 80446 (“**Granby**”); and GRAND COUNTY, COLORADO, whose address is 308 Byers Avenue Hot Sulphur Springs, CO 80451 (“**Grand County**”) (collectively, the “**Parties**”).

**RECITALS**

A. Winter Park, Fraser, Granby and Grand County have all experienced rapid growth over the last decade and, consequently, the demand for affordable housing has grown to exceed the available supply;

B. The majority of counties and many cities within Colorado have addressed such housing issues through the creation of housing authorities, whose purpose it is to effect the planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs pursuant to a multijurisdictional plan;

C. The provisions of Section 18 of Article XIV of the Colorado Constitution and C.R.S. § 29-1-203, allow Colorado local governments to cooperate or contract with one another to provide any function, service or facility lawfully authorized to each local government.

D. The provisions of C.R.S. § 29-1-204.5 allow Colorado local governments to contract with each other to establish a separate governmental entity to be known as a multijurisdictional housing authority.

E. A multijurisdictional housing authority established pursuant to C.R.S. § 29-1-204.5 may be used by the contracting local governments to effect the planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs pursuant to a multijurisdictional plan to provide: (a) dwelling accommodations at rental prices or purchase prices within the means of families of low or moderate income; and (b) affordable housing projects or programs for employees of employers located within the jurisdiction of the authority.

F. Winter Park, Fraser, Granby and Grand County recognize the benefits and advantages obtained by working together to establish and create a multijurisdictional housing authority to provide affordable housing projects or programs for local low or moderate income families and for employees of local employers, and therefore desire to participate with one another in the establishment of a multijurisdictional housing authority serving the interests of residents of Winter Park, Fraser, Granby and Grand County.

**NOW, THEREFORE**, for and in consideration of the mutual promises, covenants, and obligations herein set forth, the parties hereby mutually agree as follows:

**ARTICLE I.  
ESTABLISHMENT OF AUTHORITY**

Section 1.1 Establishment and Name of Authority. The parties hereby establish a multijurisdictional housing authority to be known as the “Fraser River Valley Housing Partnership” (the “**Authority**”).

Section 1.2 Purpose. The purpose of the Authority shall be to effect the planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, and operation of housing projects or programs in Winter Park, Fraser, Granby and Grand County, to: (a) provide dwelling accommodations at rental prices or purchase prices within the means of families of low or moderate income; (b) provide affordable housing projects or programs for employees of employers located within the jurisdiction of the Authority; (c) administer housing voucher program funded through the U.S. Department of Housing and Urban Development or other similar programs; and (d) provide mixed income or mixed use properties that facilitate either of the purposes set forth in Section 1.2(a) or (b).

Section 1.3 Functions or Services. The functions and services of the Authority include but are not necessarily limited to the following:

- a. Provide leadership, advocacy, public affairs, and advice on housing policy;
- b. Advise local governments of the practical applications of local housing policy and infrastructure needs;
- c. Review development proposals and participate as appropriate;
- d. Facilitate partnerships to create housing;
- e. Allocate funds for eligible housing projects;
- f. Facilitate the establishment of a housing land trust;
- g. Identify and facilitate the acquisition of vacant land that may be developed for affordable housing;
- h. Identify financing opportunities;
- i. Propose ballot initiatives;
- j. Acquire existing housing or other real estate to assure retention of or conversion to affordable housing stock;
- k. Acquire land and obtain development approvals. Issue requests for proposals for private sectors and non-profit entities to build;
- l. Develop new for-sale or rental affordable housing;
- m. Rehabilitate existing housing;

- n. Manage affordable housing properties;
- o. Administer housing voucher program;
- p. Construct Infrastructure to serve affordable housing; and
- q. Issue tax-exempt bonds for affordable housing

Section 1.4 Boundaries. The boundaries of the Authority shall be the Fraser Valley Metro Recreation District Boundary and the Municipal Boundaries of the Town of Granby, which boundaries are depicted on the map attached hereto as Exhibit A, unless said boundaries are modified by the Authority.

Section 1.5 Separate Entity. The Authority shall be a political subdivision of the state, a governmental authority separate and apart from the parties, and shall be a validly created and existing political subdivision and public corporation of the state, irrespective of whether a party to this Agreement terminates its participation (whether voluntarily, by operation of law, or otherwise) in the Authority subsequent to its creation under circumstances not resulting in the rescission or termination of this Agreement establishing the Authority. It shall have the duties and the privileges, immunities, rights, liabilities and disabilities of a public body politic and corporate. The Authority may deposit and invest its moneys in the manner provided in this Agreement. The bonds, notes and other obligations of the Authority shall not be the debts, liabilities or obligations of the parties. Further, the parties to this Agreement do not waive or limit their right or ability to pursue their own individual affordable housing projects separate and apart from the Authority.

Section 1.6 Term. The term of the Authority shall be continuous until terminated or rescinded in the manner set forth in Section 6.1.

## **ARTICLE II. POWERS**

Section 2.1 Powers of Authority. The Authority shall have the following general powers:

a. To plan, finance, acquire, construct, reconstruct or repair, maintain, manage, and operate housing projects and programs pursuant to a multijurisdictional or individual jurisdiction plan within the means of families of low or moderate income;

b. To plan, finance, acquire, construct, reconstruct or repair, maintain, manage, and operate affordable housing projects or programs for employees of employers located within the boundaries of the Authority;

c. To make and enter into contracts with any person, including, without limitation, contracts with state or federal agencies, private enterprises, and nonprofit organizations also involved in providing such housing projects or programs or the financing for such housing projects or programs, irrespective of whether such agencies are parties to this Agreement;

d. To employ agents and employees and to set the salaries of same;

- e. To cooperate with state and federal governments in all respects concerning the financing of such housing projects and programs;
- f. To acquire, hold, lease (as lessor or lessee), sell, or otherwise dispose of any real or personal property, commodity, or service;
- g. To condemn property for public use, if such property is not owned by any governmental entity or any public utility and devoted to public use pursuant to state authority;
- h. To levy, in all of the area within the boundaries of the Authority, a sales or use tax, or both, upon every transaction or other incident with respect to which a sales or use tax is levied by the state, as more fully described in Section 4.2 and Section 4.3 of this Agreement;
- i. To levy, in all of the area within the boundaries of the Authority, an ad valorem tax, as more fully described in Section 4.2 and Section 4.4 of this Agreement;
- j. To establish, and from time to time increase or decrease, a development impact fee and collect such fee from persons who own property located within the boundaries of the Authority who apply for approval for new residential, commercial, or industrial construction in accordance with applicable ordinances and Section 4.2 of this Agreement;
- k. To carry out resolutions, or regulations of any county or municipality concerning the purposes as set forth in section 1.2 within the boundaries of the Authority;
- l. To incur debts, liabilities, or obligations;
- m. To sue and be sued in its own name;
- n. To have and use a corporate seal;
- o. To fix, maintain, and revise fees, rents, security deposits, and charges for functions, services, or facilities provided by the Authority;
- p. To adopt, by resolution, bylaws or regulations respecting the exercise of its powers and the carrying out of its purposes;
- q. To exercise any other powers that are essential to the provision of functions, services, or facilities by the Authority and that are specified in this Agreement;
- r. To do and perform any acts and things authorized by C.R.S. § 29-1-204.5, as it may be amended from time to time, and by any other applicable law, under, through, or by means of an agent or by contracts with any person, firm, or corporation;
- s. To establish enterprises for the ownership, planning, financing, acquisition, construction, reconstruction or repair, maintenance, management, or operation, or any combination of the foregoing, of housing projects or programs authorized by C.R.S. § 29-1-204.5, as it may be amended from time to time, and by any other applicable law;

t. To propose a referred measure to the electorate providing that the Authority is authorized to collect and spend or reserve all revenues of the Authority from existing property and sales or use taxes, non-federal grants and other revenue sources in any given year or in perpetuity to fulfill any of the prescribed purposes of the Authority, notwithstanding any limitation set forth in Article X, Section 20 of the Colorado Constitution;

u. To issue revenue or general obligation bonds according to applicable law, as the term bond is defined in section 43-4-602 (3), C.R.S., and may pledge its revenues and revenue-raising powers for the payment of such bonds;

v. To issue conduit revenue bonds and enter into financing agreements, as defined in C.R.S. 29-3-103, with others for the purpose of providing revenues to pay the bonds issued to provide residential facilities for low- and middle income families or persons intended for use as the sole place of residence by the owners or intended occupants (“Project”); to lease, sell, or otherwise dispose of any or all of its Projects to others for such revenues and upon such terms and conditions as the Authority may deem advisable; and to grant options to renew any lease or other agreement with respect to a Project and to grant options to buy any Project at such price as the Authority deems desirable; and

w. To act as an issuing authority, as defined 24-32-1703, C.R.S., for the purpose of being an assignee of private activity bond volume cap allocation under the Private Activity Bond Ceiling Allocation Act, 24-32-1701, et seq., C.R.S., and take all such actions as are necessary in connection with the management and preservation of any private activity bond volume cap allocations assigned to the Authority, including the execution of any Internal Revenue Service (“IRS”) form.

### ARTICLE III. ADMINISTRATIVE PROVISIONS

Section 3.1 Board of Directors. The Authority shall be governed by a Board of Directors, in which all legislative power of the Authority shall be vested.

a. *Number and Qualification of Directors*. Each of the parties shall appoint one members to the Board (each, an “**Appointed Director**”), who may be an elected official of the appointing Party, or other designated representative. The Board of Directors so appointed shall select three additional members at large (each, an “**At-Large Director**”). All Directors must be residents of Grand County, Colorado and shall have reached the age of 18 years on the effective date of their appointment.

b. *Term of Office*. Each Appointed Director shall serve a four-year term expiring on January 31 following each year of a Presidential General Election, provided, however, that two initial Appointed Directors drawn at random will serve an initial two year-term in order to offset Appointed Director turn-over. Appointed Directors shall serve a maximum of three, four-year terms, except for Appointed Directors serving an initial two-year term, which Appointed Directors will be allowed to serve three additional four-year terms expiring on January 31 following each mid-term general election. Each At-Large Director shall serve a three-year term commencing on



January 31 following each election held on the first Tuesday in November in each odd numbered year. At-Large Directors shall serve a maximum of four three-year terms

c. *Vacancies.* Vacancies other than by reason of expiration of terms shall be filled by the original appointing entity for the unexpired term.

d. *Resignation or Removal.* Any Director may resign at any time, effective upon receipt by the Secretary or the President of written notice signed by the person who is resigning. Directors serve at the pleasure of their appointing entity. The appointing entities may terminate the appointment of their appointees at will at any time without cause. Furthermore, unless excused by the Board, if a director fails to attend three regular meetings of the Board in any twelve-month period, or otherwise fails to perform any of the duties devolving upon him or her as a director, he or she may be removed by the Board and the appointing entity shall fill such vacancy within sixty (60) days after such removal. Consideration of removal of a director by the Board shall be at a regular or special meeting of the Board, reasonable notice of which shall be given to the director to be removed and the entity which appointed him or her.

e. *Compensation of Directors.* Directors shall receive no compensation for their services, but shall be entitled to the necessary expenses, including traveling expenses, incurred in the discharge of their duties.

f. *Action by Board.* Each member of the Board shall have one vote on matters brought before the Board. A majority of the directors shall constitute a quorum and a majority of those present shall be necessary for any action taken by the Board. Notwithstanding the foregoing, or any other provision herein to the contrary, the following actions shall require the approval of two-thirds of the full Board of Directors: (i) condemnation of property for public use; (ii) proposal of ballot initiatives; (iii) the removal of a director under Section 3.1d herein; (iv) appointing an Executive Director under Section 3.1d herein; (v) approving intergovernmental agreements; and (vi) termination of the Authority. Meetings of the Board of Directors shall be open to the public and conducted in accordance with the C.R.S. 24-6-401 et seq.

g. *Duties of Board.* The directors shall govern the business and affairs of the Authority. The directors shall also comply with all provisions of parts 1, 5, and 6 of article 1 of title 29 of the Colorado Revised Statutes, which provisions relate to the obligations of local governments with respect to budgets, accounting, and audits, as such provisions may be amended from time to time.

Section 3.2 Officers. The officers of the Authority shall be a President, a Vice-President, a Secretary, and a Treasurer, each of whom shall be elected by the Board of Directors. Such other officers and assistant officers as may be deemed necessary may be elected or appointed by the Board of Directors. Any two or more offices may be held by the same person, except the offices of President and Secretary.

a. *Election and Term of Office.* The officers of the Authority shall be elected annually by the Board. Each officer shall hold office until his/her successor shall have been duly elected and shall have been qualified or until his or her death or until he or she shall resign or shall have been removed in the manner hereinafter provided.

b. *Resignation or Removal.* Any officer may resign from office at any time, effective upon receipt by the Secretary or the President of written notice signed by the person who is resigning. Any officer may be removed from office by the Board whenever in the Board's judgment the best interests of the Authority will be served thereby.

c. *Vacancies.* A vacancy in any office because of death, resignation, removal, disqualification or otherwise, may be filled by the Board for the unexpired portion of the term.

d. *Duties.*

(i) *President.* The President, when present, shall preside at all meetings of the Board of Directors. He or she may sign, with the Secretary or any other proper officer of the Authority deeds, mortgages, bonds, contracts, or other instruments which the Board of Directors has authorized to be executed, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors to some other officer or agent of the Authority, or shall be required by law to be otherwise signed or executed; and in general shall perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Directors from time to time.

(ii) *Vice President.* In the absence of the President or in the event of his or her death, inability or refusal to act, the Vice-President shall perform the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Vice-President shall perform such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors.

(iii) *Secretary.* The Secretary shall: (a) keep the minutes of the proceedings of the Board of Directors; (b) see that all notices are duly given in accordance with the provisions of the C.R.S. 24-72-201 et seq. and this Agreement or as otherwise provided by law; (c) sign with the President; (d) in general perform all duties incident to the office of Secretary and such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors.

(iv) *Treasurer.* The Treasurer shall be the financial officer for the Authority and shall: (a) coordinate with the department of revenue regarding the collection of sales and use tax authorized pursuant to paragraph (f.1) of subsection (3) of C.R.S. § 29-1-204.5; (b) have charge and custody of and be responsible for all funds of the Authority; (c) receive and give receipts for moneys due and payable to the Authority from any source whatsoever, and deposit all such moneys in the name of the Authority in such banks, trust companies or other depositories as designated by the Board of Directors; and (d) in general perform all the duties incident to the office of Treasurer and such other duties as from time to time may be assigned to him or her by the President or by the Board of Directors. All checks written from an Authority bank account over \$10,000 shall require the signature of the Treasurer and a single member of the Board of Directors or the signature of two members of the Board of Directors.

Section 3.3 Executive Director. The Executive Director shall be the chief executive officer of the Authority, shall supervise the activities of the Authority, shall see that all policies, directions and orders of the Board are carried out and shall, under the supervision of the Board,

have such other authority, powers and duties as may be prescribed by the Board. The Executive Director shall be appointed by a majority vote of the Board, shall report to the Board of Directors, and shall have his or her salary and compensation set by the Board. The Executive Director shall have the authority to hire additional staff members pursuant to the budget adopted by the Board and shall also have termination authority over those staff members.

Section 3.4 Committees. The Board of Directors may create such committees as it deems necessary or appropriate in order to carry out the affairs of the Authority.

Section 3.5 Conflicts of Interest. No member of the Board nor any immediate member of the family of any such member shall acquire or have any interest, direct or indirect, in (a) any property or project acquired, held, leased or sold by the Authority; or (b) any entity with whom the Authority has contracted with to plan, finance, construct, reconstruct, repair, maintain, manage or operate any property, project or program related to the Authority. If any Board member has such an interest, whether direct or indirect, he or she shall immediately disclose the same in writing to the Board of Directors, and such disclosure shall be entered upon the minutes of the Board. Upon such disclosure, such Board member shall not participate in any action by the Board affecting the project, property, or contract unless the Board determines that, in light of such personal interest, the participation of such member in any such act would not be contrary to the public interest.

Section 3.6 Insurance. The Authority shall purchase and maintain at all times an adequate policy of public entity liability insurance, which insurance shall at the minimum provide the amount of coverage described in C.R.S. § 24-10-115(1), including errors and omissions coverage. The Authority may purchase such additional insurance as the Board deems prudent. The Authority's employees acting within the scope of their employment shall be indemnified pursuant to C.R.S. § 24-10-110.

#### **ARTICLE IV. SOURCES OF REVENUE**

Section 4.1 Sources of Revenue. The expected sources of revenue for the Authority may include, but are not limited to the following:

- a. federal, state, local and private grants or donations;
- b. property management fees;
- c. rents or other lease income;
- d. interest on interest-bearing accounts;
- e. proprietary revenue of the parties in accordance with this Agreement;
- f. sales and/or use taxes levied in accordance with this Agreement and other applicable law; and
- g. ad valorem taxes levied in accordance with this Agreement and other applicable law; revenue or general obligation bonds issued in accordance with applicable law.

Section 4.2 Prerequisites for All Tax Levies and Fees. The Authority shall not establish or increase any tax or development impact fee unless first submitted to a vote of the registered electors of the Authority in which the tax or development impact fee is proposed to be collected. The Authority shall not create a multiple-fiscal year debt or other financial obligation that is subject to section 20 (4) (b) of article X of the Colorado state constitution unless first submitted to a vote of the registered electors residing within the boundaries of the authority; except that no such vote is required for obligations of enterprises established under Section 2.1s of this Agreement or for obligations of any other enterprise under section 20 (4) of article X of the state constitution. Moreover, prior to and as a condition of levying any tax or fee within the boundaries of the Authority, the Board of Directors shall adopt a resolution determining that the levying of such taxes or fees will fairly distribute the costs of the Authority's activities among the persons and businesses benefited thereby and will not impose an undue burden on any particular group of persons or businesses.

b. Notwithstanding the provisions of this Section 4.2, an impact fee may only be imposed by the Authority if all of the following conditions have been satisfied:

(i) No portion of the authority is located in a county with a population of more than one hundred thousand;

(ii) The impact fee is not levied upon the development, construction, permitting, or otherwise in connection with low- or moderate-income housing or affordable employee housing;

(iii) The rate of the fee is two dollars per square foot or less; and

(iv) The Authority also imposes a sales and use tax pursuant to Section 4.3, an ad valorem tax pursuant to Section 4.4, or both.

Section 4.3 Sales and Use Taxes. Any sales or use tax imposed or levied by the Authority on any transactions within the boundaries of the Authority shall not exceed the rate of one percent. Prior to levying any sales or use tax, the Authority shall designate a financial officer who shall coordinate with the Colorado Department of Revenue regarding the collection, administration, and enforcement of any sales and use tax to be levied in the manner established by C.R.S. § 29-1-204.5, as it may be amended from time to time, and by other applicable law. The Authority shall apply the proceeds of all sales or use taxes solely towards the purposes, functions, or services authorized by this Agreement.

Section 4.4 Ad Valorem Taxes. The Authority may levy an ad valorem tax on all properties within the Authority's boundaries at a rate not to exceed five mills on each dollar of valuation for assessment of the taxable property within such boundaries. To levy an ad valorem tax, the Board shall certify to the Grand County Board of County Commissioners the levy of ad valorem property taxes in accordance with the schedule prescribed by C.R.S. § 39-5-128, as it may be amended from time to time. Thereafter, Grand County shall levy and collect the ad valorem taxes in the manner prescribed by law. All taxes levied under this Section 4.4, together with interest thereon and penalties for default in payment thereof, and all costs of collecting them shall

constitute, until paid, a perpetual lien on and against the property taxed, and such lien shall be on a parity with the tax lien of other general taxes.

Section 4.5 Approvals Not Required. The Parties hereto agree that, by approval of this Agreement, the Authority is authorized to establish taxes, development impact fees, sales and use taxes and ad valorem taxes as provided in Section 4.2, Section 4.3 and Section 4.4 above, to the extent permitted by applicable law, and without the need to obtain the further consent or approval of the governing Party or Parties having jurisdiction over the property on which the taxes or fees are proposed to be levied or imposed.

Section 4.6 Other Sources of Revenue. The parties shall provide, at a minimum, funding for the Authority for the first full calendar year, beginning on January 1, 2023, in the total aggregate amount of \$80,000. The parties acknowledge that such funding may not be adequate to completely fund the Authority for such year. Funding from each Party shall be subject to annual availability and appropriation by the governing body of each jurisdiction.

a. *Proportional Shares of Funding*. The Parties agree that the responsibility for funding the obligations set forth in Section 4.6 herein should be shared by the Parties in the following amounts:

Town of Winter Park	\$20,000.00
Town of Fraser	\$20,000.00
Town of Granby	\$20,000.00
Grand County	\$20,000.00

b. *Payment Dates*. The parties shall pay their respective sums due to the Authority no later than January 30th of 2023. In addition to the foregoing, the parties may, from time to time, pay the Authority with proprietary revenues or other public funds for services rendered or facilities provided by the Authority, as contributions to defray the cost of any purpose set forth in this Agreement, and/or as advances for any purpose subject to repayment by the Authority.

## **ARTICLE V. AUTHORITY PROPERTY**

In the event of termination or dissolution of the Authority, all right, title and interest of the Authority in General Assets (as hereinafter defined) shall be conveyed to the jurisdictions that are parties to this Agreement at the time of termination, as tenants-in-common subject to any outstanding liens, mortgages, or other pledges of such General Assets. The interest in the General Assets of the Authority conveyed to each Party shall be that proportion which the total dollar amount paid or contributed by such jurisdiction to the Authority for all purposes during the life of the Authority bears to the total dollar amount of all such payments and contributions made to the Authority by all such jurisdictions during the life of the Authority. The term “**General Assets**” as used herein shall include all legal and equitable interests in real or personal property, tangible or intangible, of the Authority.

**ARTICLE VI.  
TERMINATION OR ADDITIONAL MEMBERS**

Section 6.1 Termination of Authority. This Agreement may be terminated by the approval of two-thirds or 66% of the full Board of Directors or when less than two parties are willing to remain as parties to this Agreement. Upon termination, each Party hereto shall be released from all further liability and obligations hereunder. Notwithstanding the foregoing, the right of the Board or the parties to terminate this Agreement shall be abrogated if the Authority has bonds, notes or other obligations outstanding at the time of the proposed termination unless provision for full payment of the same has been made by escrow or otherwise.

Section 6.2 Termination of Participation. Any Party may terminate its participation in this Agreement as of the end of any calendar year by giving at least 6 months written notice to the other parties provided that such withdrawing Party shall pay all of its obligations hereunder or any effective funding agreement to the effective date of the termination of its participation.

Section 6.3 Amendment to Provide for Additional Members. This Agreement may be amended to add one or more additional parties upon: (a) resolution of the Board of Directors providing for such amendment; and (b) approval of such amendment by the governing body of the prospective additional Party and each then-existing Party.

**ARTICLE VII.  
GENERAL PROVISIONS**

Section 7.1 Effective Date. The Effective Date of this Agreement shall be the date of the last Party to sign.

Section 7.2 Entire Agreement. This Agreement embodies the entire agreement about its subject matter among the parties and supersedes all prior agreements and understandings, if any, and may be amended or supplemented only by an instrument in writing executed by all parties to this Agreement.

Section 7.3 No Third Party Beneficiaries. The parties to this Agreement do not intend to benefit any person not a party to this Agreement. No person or entity, other than the parties to this Agreement, shall have any right, legal or equitable, to enforce any provision of this Agreement.

Section 7.4 Signatory Authority. Each person signing this Agreement in a representative capacity, expressly represents the signatory has the subject Party's authority to so sign and that the subject Party will be bound by the signatory's execution of this Agreement. Each Party expressly represents that except as to the approval specifically required by this Agreement, such Party does not require any third party's consent to enter into this Agreement.

Section 7.5 Counterparts. This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which together shall constitute one original Agreement.

Section 7.6 Severability. If any term or provision of this Agreement shall be adjudicated to be invalid, illegal or unenforceable, this Agreement shall be deemed amended to delete

therefrom the term or provision thus adjudicated to be invalid, illegal or unenforceable and the validity of the other terms and provisions of this Agreement shall not be affected thereby.

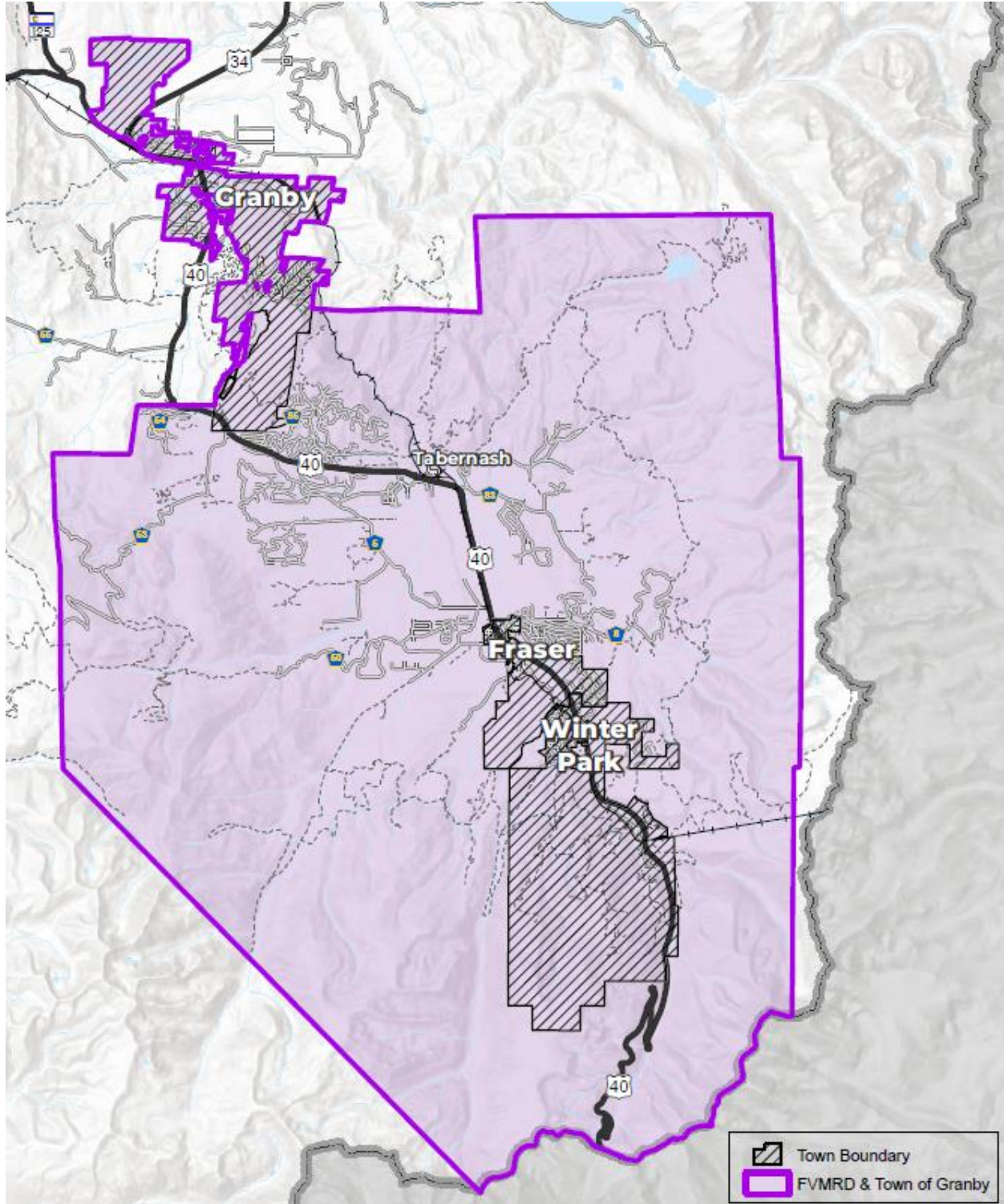
Section 7.7 Notices. Except as otherwise provided in this Agreement, all notices or other communications by the Authority or any Party hereto, any Board member or officer shall be in writing; shall be sufficiently given and shall be deemed given when actually received.

Section 7.8 Interpretation. Subject only to the express limitations set forth herein, this Agreement shall be liberally construed (a) to permit the Authority and the parties to exercise all powers that may be exercised by a multijurisdictional housing authority pursuant to Colorado law; (b) permit the parties hereto to exercise all powers that may be exercised by them with respect to the subject matter of this Agreement and applicable law; and (c) to permit the Board of Directors to exercise all powers that may be exercised by the board of directors of a multijurisdictional housing authority pursuant to Colorado law and by the governing body of a separate legal entity created by contract among the parties pursuant to C.R.S. § 29-1-203.

{Signatures on Following Page}

**EXHIBIT A**

Map of Boundaries of Fraser River Valley Housing Partnership  
[Attached]





IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the last day and year set forth below.

(Seal)

TOWN OF WINTER PARK, COLORADO

\_\_\_\_\_

\_\_\_\_\_

Approved as to form:

\_\_\_\_\_ Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Town Attorney

(Seal)

TOWN OF FRASER, COLORADO

\_\_\_\_\_

\_\_\_\_\_

Approved as to form:

\_\_\_\_\_ Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Town Attorney

(Seal)

TOWN OF GRANBY, COLORADO

\_\_\_\_\_

\_\_\_\_\_

Approved as to form:

\_\_\_\_\_ Mayor

Date: \_\_\_\_\_

\_\_\_\_\_  
Town Attorney

(Seal)

GRAND COUNTY, COLORADO

Approved as to form:

\_\_\_\_\_  
County Attorney

*Kristen Manguso*

\_\_\_\_\_  
Kristen Manguso, Commissioner Chair

Date: 4-12-2022



IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the last day and year set forth below.

(Seal)

TOWN OF WINTER PARK, COLORADO

\_\_\_\_\_  
Approved as to form:

\_\_\_\_\_  
Date: \_\_\_\_\_ Mayor

\_\_\_\_\_  
Town Attorney



*Antonette McHugh*

TOWN OF FRASER, COLORADO

*[Signature]*  
\_\_\_\_\_  
Mayor

Approved as to form:

Date: 4/20/22

*Kent Whitmer*  
\_\_\_\_\_  
Town Attorney



*[Signature]*

TOWN OF GRANBY, COLORADO

*[Signature]*  
\_\_\_\_\_  
Mayor

Approved as to form:

Date: 4/12/2022

*Nath Reed*  
\_\_\_\_\_  
Town Attorney

(Seal)

GRAND COUNTY, COLORADO

\_\_\_\_\_  
Approved as to form:

\_\_\_\_\_  
Date: \_\_\_\_\_ Manager

\_\_\_\_\_  
County Attorney



**TO** The Fraser River Valley Housing Partnership Board  
**FROM** Alisha Janes, Winter Park Assistant Town Manager  
**CC** Regional Housing Authority Working Group  
**DATE** August 5, 2022  
**RE** Establishing a public place for posting of meeting notices

**Background**

Resolution 3 is a basic housekeeping item that is typically done in the first meeting of the year, or in this case a formation meeting. The public posting location will be shared with the Department of Local Affairs.

**Analysis**

Adopting both a website and a physical posting place allows the board to move forward with meetings in the rare case of website technical difficulties. The physical meeting posting location was selected to match the physical location of meetings. Should the board decide to adjust the location of regular meetings, the posting place should also be reconsidered.

**Recommendation**

The working group recommends adoption of resolution 3.

Should the Board wish to approve the resolution the following motion should be made:

I move to approve resolution 3, establishing a public place for the posting of meeting notices as required by the Colorado open meetings law.

Should the Board wish to deny the resolution, the following motion should be made:

I move to deny resolution 3, establishing a public place for the posting of meeting notices as required by the Colorado open meetings law.

Should you have any questions or need additional information regarding this matter, please contact me.

FRASER RIVER VALLEY  
HOUSING PARTNERSHIP

RESOLUTION NO. 3  
SERIES OF 2022

A RESOLUTION ESTABLISHING A PUBLIC PLACE FOR THE POSTING OF MEETING NOTICES  
AS REQUIRED BY THE COLORADO OPEN MEETINGS LAW

WHEREAS, pursuant to the Colorado Open Meetings Law, C. R. S. § 24-6-401, *et seq.*, and specifically C. R. S. § 24-6-402(2)(c), the Fraser River Valley Housing Partnership must, at its first regular meeting of each year, designate a public place within the jurisdictional boundaries of the Authority where meeting notices will be posted.

NOW THEREFORE, BE IT RESOLVED by the Fraser River Valley Housing Partnership board of directors as follows:

Section 1. The designated public places for the posting of meeting notices shall be:

A. The bulletin board located outside the front door of the Winter Park Town Hall, located at 50 Vasquez Road, Winter Park, Colorado; and

B. Fraser River Valley Housing Partnership Official Website: [www.FRVHP.com](http://www.FRVHP.com)

Section 2. The designated representative shall be responsible for posting the required notices no later than 24 hours prior to each meeting. Meeting notices shall include specific agenda information where possible.

Section 3: The Authority shall provide the official website address to the State Department of Local Affairs for inclusion in the Department's inventory.

APPROVED AND PASSED this 8<sup>th</sup> day of August, 2022 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

FRASER RIVER VALLEY HOUSING  
PARTNERSHIP

\_\_\_\_\_  
[ \_\_\_\_\_ ], President

\_\_\_\_\_  
[ \_\_\_\_\_ ], Secretary



**TO** The Fraser River Valley Housing Partnership Board  
**FROM** Alisha Janes, Winter Park Assistant Town Manager  
**CC** Regional Housing Authority Working Group  
**DATE** August 5, 2022  
**RE** Adopting Regular Board Meetings and Workshop Times

**Background**

Resolution 4 is a basic housekeeping item that is typically done in the first meeting of the year, or in this case a formation meeting.

**Analysis**

The working group anticipates the board having business for bi-weekly meetings in the coming months. The board can reconsider the timing of and quantity of regular meetings by future resolution. The resolution allows the board flexibility in the coming months to keep a regular meeting time and utilize workshops as needed to discuss formational items for the Housing Partnership.

**Recommendation**

The working group recommends adoption of resolution 4.

Should the Board wish to approve the resolution the following motion should be made:

I move to approve resolution 4, adopting housing authority regular board meetings and workshop times for 2022.

Should the Board wish to deny the resolution, the following motion should be made:

I move to deny resolution 4, adopting housing authority regular board meetings and workshop times for 2022.

Should you have any questions or need additional information regarding this matter, please contact me.

FRASER RIVER VALLEY  
HOUSING PARTNERSHIP

RESOLUTION NO. 4  
SERIES OF 2022

A RESOLUTION ADOPTING HOUSING AUTHORITY REGULAR BOARD MEETINGS AND  
WORKSHOP TIMES FOR 2022

WHEREAS, The Fraser River Valley Housing Partnership wishes to set the time of Regular Board Meetings and Workshops for the upcoming 2022 calendar year;

WHEREAS, Regular Board meetings and workshops will be held on the second and fourth Monday of the month;

WHEREAS, the times of the Regular Board Meetings, or workshops as needed, will be held at 3:00 p.m. on the second and fourth Mondays of the month,

NOW THEREFORE, BE IT RESOLVED by the Fraser River Valley Housing Partnership board of directors as follows:

1. Adopts and approves the Housing Authority Regular Board Meetings and Board Workshops times for 2022. Regular Meetings and Board Workshops will be held at 3:00 p.m. on the second and fourth Mondays of the month

APPROVED AND PASSED this 8<sup>th</sup> day of August, 2022 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

FRASER RIVER VALLEY HOUSING  
PARTNERSHIP

\_\_\_\_\_  
[ \_\_\_\_\_ ], President

\_\_\_\_\_  
[ \_\_\_\_\_ ], Secretary



**TO** The Fraser River Valley Housing Partnership Board  
**FROM** Alisha Janes, Winter Park Assistant Town Manager  
**CC** Regional Housing Authority Working Group  
**DATE** August 5, 2022  
**RE** Initial Terms for Appointed Board Directors

**Background**

Resolution 5 allows the board to clearly document which of the four initial appointed directors will serve two-year terms instead of the default four-year term as called for in the intergovernmental agreement. This specific clause of the intergovernmental agreement was added following the joint meeting of all member governments in March of 2022 in order to make sure that all four appointed board members do not turn over at the same time.

**Recommendation**

The working group recommends adoption of resolution 5,

Should the Board wish to approve the resolution the following motion should be made:

I move to approve resolution 5, certifying a random drawing to determine the initial terms for appointed directors, and selecting [ ] and [ ] for initial two year terms.

Should the Board wish to deny the resolution, the following motion should be made:

I move to deny resolution 5, certifying a random drawing to determine the initial terms for appointed directors

Should you have any questions or need additional information regarding this matter, please contact me or another member of the working group



FRASER RIVER VALLEY  
HOUSING PARTNERSHIP

RESOLUTION NO. 5  
SERIES OF 2022

A RESOLUTION CERTIFYING A RANDOM DRAWING TO DETERMINE THE INITIAL TERMS  
FOR APPOINTED BOARD DIRECTORS

WHEREAS, Winter Park, Fraser, Granby and Grand County approved the intergovernmental agreement (IGA) forming the Fraser River Valley Housing Partnership in Resolution in April, 2022 creating a multijurisdictional housing authority serving the interests of residents of Winter Park, Fraser, Granby and Grand County;

WHEREAS, the IGA calls for each participating government to appoint a director representing the jurisdiction to the board of the Fraser River Valley Housing Partnership;

WHEREAS, Al Furlone, Michael Johnson, Debra Brynoff, and Robyn Wilson has been appointed by the boards of the Towns of Winter Park, Fraser, Granby and the Grand County Commissioners as appointed directors.

WHEREAS, The IGA calls for two initial appointed directors selected through a random draw to serve an initial two-year term to offset appointed director turn over. Following the initial two-year terms, the selected initial directors are eligible to serve for three subsequent four-year terms.

WHEREAS, the remaining two initial appointed directors not selected through the random draw will serve an initial term of four years and be eligible to serve for a total of three four-year terms.

WHEREAS, the random draw was held on August 8, 2022 and witnessed by the Fraser River Valley Board of Directors,

NOW THEREFORE, BE IT RESOLVED by the Fraser River Valley Housing Partnership board of directors as follows:

1. [ ] and [ ] have been randomly drawn from the four initial appointed directors to serve an initial two year term to offset appointed director turn over.

APPROVED AND PASSED this 8<sup>th</sup> day of August, 2022 by a vote of \_\_\_\_\_ to \_\_\_\_\_.

FRASER RIVER VALLEY HOUSING  
PARTNERSHIP

\_\_\_\_\_  
[ ], President

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[ \_\_\_\_\_ ], Secretary